

**GOVERNOR'S (HOUSEHOLD) SECRETARIAT
WEST BENGAL
RAJ BHAVAN : : KOLKATA**

No. _____/2F-3/2010

Date _____

NOTICE INVITING QUOTATION/ TENDER

SEALED QUOTATIONS are invited in a single bid system from the reputed, resourceful registered firms/traders/suppliers to submit the rate for making "Name Board" for the Secretaries to The Governor of W.B. wherein names and periods of the Secretaries To H.E. would be mentioned on metal Plate including fitting and all other charges at Raj Bhavan, Kolkata as described below.

SL. NO.	Description of Item	Quantity
1	Ply Board measuring 6' x 4'	1 No.s
2	Laminated sheet	2 No.s
3	Name Plate a) Brash letter 2" b) Brash letter 1.5" c) Steel Plate 1"	
4	Fitting and fixing with ply board and laminated sheet with brash letter in board including profit and applicable GST if any	

The sealed quotations are to be dropped in the tender box placed at the office of The Governor's (Household) Secretariat, Raj Bhavan, Kolkata. **The due date and time for submission of the quotations is '02.00 PM on 27.08.2021'**. The quotations shall be opened on the **same date at 03.30 PM** in the office of The Governor's (Household) Secretariat. The tenderers may remain present at the time or may, if so desire, depute one of their representatives to be present at the time of opening of tenders.

The Governor's (Household) Secretariat reserves the right to accept/reject any or all the quotations received and the decision of the said authority in this regard shall be final/binding. For any doubts, classifications/ objection etc. against the tenders, the Store Keeper, Governor's (Household) Secretariat may be contacted.

The office reserves the right to cancel the contract at any time without assigning any reason whatsoever.

Yours faithfully,
Sd/-


Deputy Secretary to the Governor of West Bengal,
Governor's (H) Secretariat

No. 1132/1(4)M

Date 19.08.21

Copy forwarded for information and necessary action to:-

1. Notice Board of Governor's (Household) Secretariat.
2. Notice Board in the o/o Superintendent of Governor's Estate, Raj Bhavan. Kolkata.
3. Computer Supervisor for uploading the tender in the Website of Raj Bhavan.
4. Office Copy.


Deputy Secretary to the Governor of West Bengal,
Governor's (H) Secretariat