



No. 1715M

Date 30.7.19

NOTICE INVITING QUOTATIONS

Sealed Quotations are invited by the Special Secretary to the Governor of W.B. & Comptroller, Governor's (H) Secretariat, from bonafide and reputed suppliers for supply of the following Steel (Kishco) Cutleries items for the use of Governor's suit and other special occasions at Raj Bhavan, Kolkata.

**Requirement of Steel(kishco) cutleries for the use of Governor's suit and other special occasions at Raj Bhavan, Kolkata. mentioned below.**

Sl No.	Description of item	Brand	Quantity	
1	Table Spoon	Steel Kishco Cutleries	30 nos.	
2	Table Fork	-Do-	30 nos.	
3	Table Knife	-Do	30 nos	
4	Fish Knife	-Do	15 nos	
5	Fish Fork	-Do	15 nos	
6	Soup Spoon	-Do	15 nos	
7	Service Spoon	-Do	15 nos	
8	Finger bowl	-Do	15 nos	
9	Butter pot	-Do	01 no	
10	Donga 7"	-Do	06 nos	
11	Donga 8"	-Do	06 nos	
12	Donga 10"	-Do	06 nos	
13	Fruit Knife	-Do	15 nos	
14	Fruit Fork	-Do	15 nos	

The quotations will be received within 15 days from the date of publication of notice.

The quotations will be opened at 4.00 pm. on the next working day after the last date for receiving quotations in presence of the suppliers who wish to remain present.

Terms and Conditions

- 1).Name, address & contact number must be indicated in the quotation.
- 2)This office retains the right to accept or reject one or all quotations without assigning any reason thereof. No correspondence in this regard will be entertained..
- 3) Samples may be viewed in the office of the Governor's (Household) Secretariat on any working days between 11.30 a.m. and 1.30 p.m. before the last date of submission of quotation.
- 4) Price should inclusive all taxes, delivery, and other charges if any.
- 5) Duly signed quotation must be submitted on company letter head in a sealed envelope supercribed "Quotation for Supply of Steel (Kishco)Cutleries"

Special Secretary to the Governor of W.B.  
& Comptroller, Governor's (H) Secretariat, Raj Bhavan Kolkata

NO. 1715/1(3)M

Date \_\_\_\_\_

Copy to : 1) Notice Board of Governor's (H) Secretariat.

✓ 2) Smt S. Bose, with request to ensure that the notice is posted in the Raj Bhavan website.

3) Spares

Special Secretary to the Governor of W.B.  
& Comptroller, Governor's (H) Secretariat, Raj Bhavan Kolkata