

**GOVERNOR'S (HOUSEHOLD) SECRETARIAT  
WEST BENGAL**

**RAJ BHAVAN, KOLKATA**

[Tel. 22001641, Fax-22001649, Email-hsecretariat@gmail.com]

No.: \_\_\_\_\_ M/2F-4/10

Date: \_\_\_\_\_

**NOTICE INVITING QUOTATION**

Sealed quotations are invited from bonafide, resourceful registered traders/ suppliers  
for supply of following repairing of furniture for Raj Bhavan, Kolkata :-

| Sl. No. | Furniture to be repaired  | Qty.    |
|---------|---------------------------|---------|
| 1       | Chair Cushion with Rexene | 200 pcs |
| 2       | Single Seater Sofa        | 24 pcs  |
| 3       | Three Seater Sofa         | 30 pcs  |

**Terms & Conditions**

- 1) Duly signed quotation must be submitted on company letter head in a sealed envelope super scribed "Quotation for Repairing of Furniture".
- 2) Name, Address & contact number of the supplier must be clearly indicated in the quotation.
- 3) The rates quoted should be clearly mentioned in both words and figures and shall be inclusive of all charges and levies, including taxes as may be applicable.
- 4) The rates should be quoted only for the item specified in the notice.
- 5) This office reserves the right to accept or reject any quotations without assigning any reason. No correspondence in this regard will be entertained.
- 6) The quotation should be submitted within 3 p.m. on 05.03.2025. The quotations will be opened at 12 p.m. on 06.03.2025. Willing bidders may be present at the time of opening quotation.

**Sd/-**

Accounts Officer

Governor's (Household) Secretariat

No.: 403 /1(4)M/2F-4/10

Date: 27/02/2025

Copy forwarded for information and necessary action to :

- 1) Notice Board of Governor's (Household) Secretariat.
- 2) Notice Board of Governor's Secretariat.
- 3) Shri Soumyadeep Dutta, Computer Supervisor, Raj Bhavan, with request to upload this NIQ to the Website of Raj Bhavan, Kolkata
- 4) Office copy.

Accounts Officer

Governor's (Household) Secretariat