NOTICE INVITING QUOTATIONS

Sealed Quotations are invited by OSD &E.O. Special Secretary to the Governor of W.B., Governor’s Secretariat, from bonafide and reputed suppliers for supply of one Paper Shredder Machine for the use of HIS EXCELLENCY, Governor of W.B. Raj Bhavan, Kolkata.

Details and Specification of the Paper Shredder Machine is mentioned below:

<table>
<thead>
<tr>
<th>Sl No.</th>
<th>Description of item</th>
<th>Model No.</th>
<th>Specification</th>
<th>Qty.</th>
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</thead>
</table>
| 1      | Paper Shredder Machine | EBA1126S | Feed opening, mm-220  
          |         |            | Shred width, mm-4  
          |         |            | Performs in sheets,  
          |         |            | A-4 paper 70 g/m  
          |         |            | Security Level DIN-66399 | 1 |

The quotations will be received up to 3 P.M. on 12.08.2019 and will be open at 4 P.M. on the same day.

Terms and Conditions
1) Name, address & contact number must be indicated in the quotation.
2) This office retains the right to accept or reject one or all quotations without assigning any reason thereof. No correspondence in this regard will be entertained.
3) Quotations will be accepted from authorized dealers (authorization required).
4) Price should inclusive all taxes, delivery, and other charges if any.
5) The firm should attach PAN CARD GST registration details.
6) Duly signed quotation must be submitted on company letter head in a sealed envelope superscribed "Quotation for Supply of Paper Shredder Machine"

(\[\text{Signature}\])

OSD & E.O. Special Secretary to the Governor of W.B.
Governor’s Secretariat, Raj Bhavan, Kolkata

NO. 2717/ (2) - 0

Date 7/8/19

Copy to: 1) Notice Board of Governor’s Secretariat.
2) Smt. S. Bose, with request to ensure that the notice is posted in the Raj Bhavan website.
3) Spares